

## **APPLICATION PROCESS**

## **PHASE ONE**

- First contact, via email.
- Discuss previous schools, scholarships, IEP information ( if applicable)
- ❖ TOUR of campus Tours provided M-F 9:00am-3:00pm, by appointment
- Parent to supply
  - 1. Copy of last 2 years' report cards
  - 2. Copy of Transcripts (9th-12th grades)
  - 3. Teacher recommendation form ( must be sent directly to SCA from teacher-hmariotti@scajax.org)
  - 4. Christian Recommendation form (must be sent directly to SCA hmariotti@scajax.org)

## **PHASE TWO**

- ❖ Administrative review of student documents. If approved, next step.
- Set up day to bring student to campus for testing and Interview \$35.00 non-refundable testing fee, due at time of testing. Exact Cash. \$10.00 each additional student.
- Renaissance testing (Math and Reading). Students must score in the 20<sup>th</sup> percentile rank or above to move to the next phase.

## **PHASE THREE**

- If approved, turn in the completed application with all requested documents.
- Secure seat with payment of Books & Registration fees
- Complete Financials , online process via Family Portal.

God's Blessing

Heather Mariotti, Dir of Admissions - hmariotti@scajax.org